

List of Enclosures

Page 1: Helpful Hints...read this.

Page 2: Character Checklist...refer to this.

Page 3: Example of a Handwriting Sample...look at this.

Page 4: Your Handwriting Sample...write on this and email or snail mail it to us.

Page 5: Guidelines...use this (if necessary).

Contact us
757.240.4804
joey@thank-goodness.com

Helpful Hints

to produce your best handwriting sample

All it takes is a few moments, paper and pen to produce a quality sample. Read through the following hints and you'll be ready to go!

- Please refer to the example of a handwriting sample provided on page 3 when reading these directions. It will help.
- Use a black ball-point or roller pen with a fine point (0.7 mm is best) to write the characters on your handwriting sample (page 4).
- Use the table on page 2 as a checklist to make sure you have included all characters necessary for us to create your handwriting font.
- When writing the necessary characters on your handwriting sample, do not connect the letters as in cursive writing. However, when adding your signature or copying the sample sentence (see below), go ahead and write as you would normally do so.
- Do your best to make letters a uniform size (uppercase letters about 1/2 inch in height, lowercase letters about 1/4 inch in height..much like the example handwriting sample on page 3).
- Write your letters in straight lines. We have included lines on page 5 to place under your handwriting sample (page 4) to use as a guide.
- If you are unhappy with a letter, simply cross it out and write another next to it. We can deal with that.
- You may include as many signature combinations as you wish. For example, you may want to include a signature with just your first name or one with your first and last name.
- Please write the following sentence at the bottom of your handwriting sample: The quick brown fox jumps over a lazy dog.
- Either scan and email or snail mail your handwriting sample to us flat, not folded and enclosed in a file folder for protection at:

snail-mail: Thank Goodness
attention: Joey Frost
69 Raleigh Road
Newport News, VA 23601

e-mail: joey@thank-goodness.com

- Call or email us if you have any questions regarding this process. We are happy to help.
- While we're able to convert 98 percent of all handwriting into a font, some just doesn't work. If we're unable to convert your handwriting, you are eligible for a full refund.

Checklist of Characters

Use this table as a checklist to make sure you include every one of these characters, signature combinations of your choice and the sample sentence on your handwriting sample.

A uppercase A	B uppercase B	C uppercase C	D uppercase D	E uppercase E	F uppercase F
G uppercase G	H uppercase H	I uppercase I	J uppercase J	K uppercase K	L uppercase L
M uppercase M	N uppercase N	O uppercase O	P uppercase P	Q uppercase Q	R uppercase R
S uppercase S	T uppercase T	U uppercase U	V uppercase V	W uppercase W	X uppercase X
Y uppercase Y	Z uppercase Z	a lowercase a	b lowercase b	c lowercase c	d lowercase d
e lowercase e	f lowercase f	g lowercase g	h lowercase h	i lowercase i	j lowercase j
k lowercase k	l lowercase l	m lowercase m	n lowercase n	o lowercase o	p lowercase p
q lowercase q	r lowercase r	s lowercase s	t lowercase t	u lowercase u	v lowercase v
w lowercase w	x lowercase x	y lowercase y	z lowercase z	. period	! exclamation point
? question mark	, comma	' apostrophe	& ampersand	(left parentheses) right parentheses
" left quotation	" right quotation	- hyphen	: colon	; semicolon	/ backslash
@ at symbol	0 zero	1 one	2 two	3 three	4 four
5 five	6 six	7 seven	8 eight	9 nine	signature combinations

The quick brown fox jumps over the lazy dog.

~~A~~ A B C D E F G H I

J K L M N O P Q R S T

U V W X Y Z a b c d e

f g ~~h~~ h i j k l m n o p q

r s t u v w x y z . ! ?

, ' & () " " - : ; /

@ 0 1 2 3 4 5 6 7 8 9

Marta Marta Fieldy Marta & Jack Fieldy

The lazy quick brown fox jumps over the
lazy dog.

Your Handwriting Sample

Print this page and write all the characters from the Character Checklist (page 2) directly on this page.

Be sure to place this page over page 5 if you would like to use a guide to keep your lines straight.

Guidelines...Do not write on this page.

Use this page as a guide by placing your handwriting sample (page 4) over this page to keep your characters in straight lines on your handwriting sample.
